



## Volunteer Position Posting for: **WEBMASTER & COMPUTER EXPERT**

P.O. Box 1065  
Charlottesville, VA 22902  
(434) 971-1553  
[www.wildvirginia.org](http://www.wildvirginia.org)

Wild Virginia's mission is to be a voice for the last wild forested ecosystems in the national forests of Virginia. We want to permanently protect the Roadless Areas, create & protect Special Biological Areas, and establish more Wilderness Areas in the George Washington National Forest. Specifically our efforts are about trying to prevent logging and development (roadbuilding, cell towers, windfarms, power lines, mining and gas wells) in these areas.

Wild Virginia seeks an individual with a wide range of computer and technical skills to assist us in our mission. Managing and enhancing our website using WordPress will be one of the focus areas. There are a number of other areas where assistance may be needed. Some of these include:

- Ensuring basic operations and efficient processing of one or two PC laptops
- System & software assistance or troubleshooting as needed for Windows XP
- Software assistance or troubleshooting as needed for Microsoft 2003 applications
- Enhancing mass email communications with Constant Contact or other automated services
- Assisting with desktop publishing needs
- Assisting with GIS projects using ArcGIS 3.1
- Maintaining the Wild Virginia Facebook page

The webmaster will work primarily with the Conservation Director. S/he will also work with members of Wild Virginia's Board of Directors as needed. The time commitment will likely vary from month to month, depending on needs and projects, but should generally not exceed 2-3 hours per month. Occasionally, you will be asked to attend the board meetings, which last about 2 hours. Some email correspondence with the board and Conservation Director is required.

If interested contact David Hannah, Wild Virginia Conservation Director, at (434) 971-1553 or [dhannah@wildvirginia.org](mailto:dhannah@wildvirginia.org).